**** **DEPOSIT FORM**

 Name Date

Cash Summary:

$1 X =

$2 X =

$5 X =

$10 X =

$20 X =

$50 X =

$100 X =

 TOTAL =

Coin Summary:

1¢ X =

5¢ X =

10¢ X =

25¢ X =

50¢ X =

1.00¢ X =

 TOTAL =

 Name on Check Check # Amount.

1.
2.
3.
4.
5.
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38.
39.

Total # of Checks:

*Count the actual checks to catch any overlooked checks.*

**Deposit Totals**

Checks: $

 Cash: $

 Coins: $

 **Total: $**

Budget Items to be Credited $ Amount

Executive Board Member Signature

Second Signature for Cash Deposits

**For Treasurer’s Use Only**

Dep Date: Amount:

* Entered into Ledger/Accounting Software