

EQUIPMENT PURCHASED BY A PTA FOR ITS USE (ITEM STORED AT SCHOOL)

The _____ PTA
purchased for its own use _____.

The equipment will remain the property of the PTA but will be stored at the school named _____
_____.

- PTA members may use the equipment.
- School staff or students may use the equipment under the supervision of a PTA member or with written permission.
- Anyone using the property, other than PTA members, will pay for supplies and maintenance.
- Should the item be stolen or misplaced the PTA will be responsible for replacement. Anyone other than the PTA using the item when a loss occurs agrees to reimburse the PTA for replacement cost.

PTA President

Date

Principal or Administrator

Date

Louisiana
PTA[®]
everychild.one voice.[®]

