



VIRTUAL MEETINGS

The PTA Board of Directors is authorized to meet on a virtual meeting platform, through electronic communications media, or telephone conference call with proper notice of the meeting in accordance with the Bylaws. All attendees must be able to hear and participate in the business being discussed. For General Membership meetings, the first of the year and election meetings must be in person. For Board meetings, the first of the year meeting plus one other meeting must be in person. Virtual meeting guidelines are listed in the Bylaws. No one shall attend in-person meetings virtually. Meetings may be recorded by one Board member, preferably the Secretary, for the purpose of accurately documenting business. There are specific guidelines for recording in your Bylaws.