



Louisiana PTA Annual General Membership Meeting Agenda

Caddo Magnet High School

August 23, 2025

- **Call to Order and Mission Statement:** Beth Maillho, LAPTA President
- **Credentials and Attendance Report:** Jennifer Hale, LAPTA VP of Leadership Development; Quorum
- **Treasurer's Report** by Amy Brunet, LAPTA Treasurer
- **VP of Affiliation Report** by Philip Davis, LAPTA VP of Affiliation
- **Membership Report** by Peggy Mauer, LAPTA Membership Chair
- **President's Report** by Beth Maillho, LAPTA President; Motion for 1-yr terms
- **Committee Reports**
- **Next Annual General Membership Meeting:** August 15, 2026 in Mandeville at PTA Leadership Training
- **Adjournment**

Louisiana PTA Annual General Membership Meeting Minutes

Fontainebleau High in Mandeville

August 17, 2024

- **Call to Order** at 12:08 pm by Beth Maillho. The PTA Mission Statement was read aloud.
- **Attendance:** There were 76 members in attendance. A quorum was present.
- **Secretary Report:** Amanda Brady was appointed as the *Secretary pro tem* by Beth Maillho. The minutes from the last meeting were previously approved by the Minutes Committee.
- **Affiliation Report** presented by Philip Davis: 2023 Affiliation Totals: 51 PTAs were 100% affiliated, 6 PTAs were more than 50%, 19 PTAs were less than 50% affiliated.
- **Membership Report** presented by Peggy Mauer: 10,664 members in 2023; The 2024 goal is 10,500 members.
- **Treasurer's Report** presented by Ashley Snell: \$5,924 in Hancock Whitney, \$4,609 in CheddarUp, \$161, 059 in Raymond James Investment account.
- **President's Report** presented by Beth Maillho: The Annual LAPTA Meeting will be in August alternating each year between the north and south Training Days. The next annual meeting will be held on August 23, 2025 in Shreveport, LA. Philip Davis was elected as the new VP of Affiliation. Awards for LAPTA contests will be delivered to students in April or May at their schools rather than at one big annual event.

A MOTION WAS MADE by Philip Davis and seconded to create the Minutes Committee and appoint Rosa Toliver, Shannon Ledoux, and Tonya Deville as committee members to approve the minutes prior to the next annual meeting. A verbal vote was taken. **MOTION PASSED.**

- **Adjournment** – Meeting adjourned at 12:14pm by Beth Maillho.

Louisiana PTA FY 2024

Financial Overview Report

Hancock Whitney		Starting Balance: \$20,421			
Budget Heading	INCOME		EXPENSES		Actual Net
	Actual In	Budget In	Actual Out	Budget Out	
Membership Dues	\$35,308	\$38,850	-\$22,727	-\$24,957	\$12,581
Sponsorships & Collaborations	\$5,995	\$25,500	\$0	-\$3,750	\$5,995
Local Unit Outreach	\$3,605	\$3,850	-\$9,221	-\$10,000	-\$5,616
State Meeting & Award Ceremony	\$47	\$900	\$0	-\$8,900	\$47
Awards	\$89	\$0	-\$3,105	-\$3,250	-\$3,016
Grants	\$0	\$0	-\$11,375	-\$12,400	-\$11,375
Board Meetings & Training	\$0	\$0	-\$388	-\$850	-\$388
Administrative	\$169	\$1,000	-\$10,670	-\$12,828	-\$10,501
Treasurer Items	\$0	\$0	-\$7,623	-\$13,636	-\$7,623
Investment Account Transfer	\$33,944	\$33,944	\$0	\$0	\$33,944
Total	\$79,157	\$104,044	-\$65,110	-\$90,571	\$14,047
		Ending Balance: \$34,468			

Fidelity Investment Fund	Balance as of 7/1/24:	\$155,692
	Withdrawals into Hancock Whitney:	\$33,944
	Balance as of 8/20/25:	\$167,683

Louisiana PTA FY 2025-26 Budget

Starting Balance: \$0.00

Income	Income	Expenses	Net	Awards & Grants	Income	Expenses	Net
Dues from Local Units to NPTA	\$46,125	-\$33,313	\$12,813	Awards: Medals & Trophies	0	-\$1,250	-\$1,250
Friends of LAPTA	\$2,500	\$0	\$2,500	Monthly Membership Challenges	0	-\$1,000	-\$1,000
Investment Fund Transfers	\$12,500	\$0	\$12,500	Grant: Creative Teacher	0	-\$2,000	-\$2,000
ShopPTA.org Sales	\$100	\$0	\$100	Grant: Day of Service	0	-\$2,000	-\$2,000
Income Totals	\$61,225	-\$33,313	\$27,913	Grant: Healthy Minds	0	-\$3,000	-\$3,000
Advocacy	Income	Expenses	Net	Grant: Literacy	0	-\$3,000	-\$3,000
KIT Christmas	0	-\$800	-\$800	Grant: New Unit Start Up	0	-\$3,500	-\$3,500
National PTA Convention	0	-\$3,000	-\$3,000	Awards & Grants Totals	0	-\$15,750	-\$15,750
National PTA LegCon	0	-\$3,000	-\$3,000	Administrative	Income	Expenses	Net
New PTA & Outreach Travel	0	-\$1,500	-\$1,500	Bank Fees	\$0	-\$50	-\$50
Advocacy Totals	0	-\$8,300	-\$8,300	Beginning Balance	\$17,274	\$0	\$17,274
Fall Training	Income	Expenses	Net	Business Cards, Badges, Shirts	\$0	-\$300	-\$300
Boutique Merch	\$100	\$0	\$100	CPA	\$0	-\$370	-\$370
Event Food	\$0	-\$750	-\$750	Insurance	\$0	-\$745	-\$745
Facility Rental/Cleaning	\$0	-\$400	-\$400	LA Secretary of State	\$0	-\$10	-\$10
Planning Meeting	\$0	-\$100	-\$100	Marketing	\$0	-\$500	-\$500
Prizes & Giveaways	\$0	-\$1,500	-\$1,500	Miscellaneous	\$0	-\$1,000	-\$1,000
T-Shirts & Totes	\$0	-\$1,600	-\$1,600	MoneyMinder	\$0	-\$300	-\$300
Tickets	\$2,500	\$0	\$2,500	Office Rent	\$0	-\$5,700	-\$5,700
Travel Food	\$0	\$0	\$0	Office Supplies	\$0	-\$500	-\$500
Travel Hotel	\$0	-\$1,500	-\$1,500	Start Up Funds	\$1,500	-\$1,500	\$0
Travel Mileage	\$0	-\$1,200	-\$1,200	Subscriptions	\$0	-\$750	-\$750
Vendors	\$500	\$0	\$500	Website	\$0	-\$750	-\$750
Fall Training Totals	\$3,100	-\$7,050	-\$3,950	Unknown	\$0	\$0	\$0
				Administrative Totals	\$18,774	-\$12,475	\$6,299
				Grand Totals	\$83,099	-\$76,887	\$6,212
				Ending Balance			\$8,712

Proposed LAPTA Bylaws Amendments Overview

	Current	Proposed
1	Article VI. Section 1. Officers. The officers of the LAPTA shall be one President, one Vice-President of Affiliation, one Treasurer, and one or two Secretaries.	
2	Article VI. Section 2. Election Groups. Officers shall be elected at a General Membership Meeting in April or May. Elections are divided into two groups. Group One, elected in odd years, is the Treasurer and the Secretary. Group Two, elected in even years, is the President and the Vice-President of Affiliation.	Section 2. Elections. Officers shall be elected in April or May. The Nominating Committee (see Article IX) shall publish its slate 20 days before elections. Nominees from the floor shall submit their intent to run to the President at least 15 days before elections. The final list of all nominees shall be published four days before elections. Contested positions with more than one candidate shall be elected by a ballot vote at a General Membership Meeting. Uncontested positions with only one candidate shall be considered elected by unanimous consent acclamation at a Board of Directors Meeting.
3	Article VI. Section 3. Qualifications. Each officer shall be a current member of a Local PTA Unit chartered by LAPTA. Nominees for President must have served on the LAPTA BOD for at least two years and a term as a Local PTA officer for at least one term within the past two years on the LAPTA BOD or as a Local PTA President. Nominees for other officers must have previously served on the LAPTA BOD or a Local PTA BOD.	
4	Article VIII. Section 1. Composition and Eligibility. The Board of Directors (BOD) Members shall be the Executive Committee and the Standing Committee Chairs. Each BOD member shall be a member of a Local PTA Unit in LA, serve in no more than two capacities, and may not serve on the BOD while employed by or under contract to LAPTA unless approved by the BOD. BOD Members serve on a voluntary basis and are not eligible to receive compensation for their services.	
4	Article IX. Section 3. Point 1. Nominating Committee of three members and two alternates from the General Membership is appointed by the BOD for contested elections. No candidate running for LAPTA office may serve on the committee. The committee appoints its chair and has charge of elections. For a contested position, the vote is by ballot. A majority vote constitutes an election. For an uncontested position, the President may declare the nominee elected.	The Nominating Committee of three members from the General Membership is appointed by the BOD who selects the chair. It notifies Local Units of open offices, solicits recommendations, and selects one nominee for each position. The report is sent to the President and Secretary 20 days before elections and publicized to the Local PTA Units. Nominees from the floor must submit their intent to run to the President at least 15 days before elections with the final list of all nominees published four days before elections.
5	Article IX. Section 3. Point 2. Elections Committee of three members and two alternates from the General Membership is appointed by the BOD for contested elections. No candidate running for LAPTA office may serve on the committee. The committee appoints its chair and has charge of elections. For a contested position, the vote is by ballot. A majority vote constitutes an election. For an uncontested position, the President may declare the nominee elected.	The Elections Committee of three members from the General Membership is appointed by the chair at a General Membership Meeting only for contested officer positions. No candidate running for LAPTA office may serve on the committee. The committee appoints its chair and has charge of elections. The vote shall be by ballot. The candidate with the most votes is the winner.
6	Article X. Section 1. Governance and Notice. The annual LAPTA General Membership Meeting shall be held in August or September in conjunction with Leadership Training. The dates and locations are determined by the BOD. LAPTA shall be the governing body of the meeting which may be in-person, virtual, or a hybrid format. Notice of the meeting is sent to each Local PTA Unit President with 30-day notice. Section 5. Deferment. The LAPTA BOD may defer the annual LAPTA General Membership Meeting due to an emergency, disaster, or financial constraint by an affirmative two-thirds vote of the BOD. The annual meeting shall convene as soon as possible and may be in-person or use a virtual or hybrid meeting platform with 15-day notice.	Section 1. Governance and Notice. The Annual General Membership Meeting of LAPTA shall be held in August or September, with a minimum of 20 days' notice provided to all Local PTA Units. A Special General Membership Meeting may be convened either by the LAPTA President or upon written request of at least three members of the LAPTA Board of Directors, with a minimum of 5 days' notice given to Local PTA Units. LAPTA shall govern all General Membership Meetings. The LAPTA BOD may postpone a scheduled meeting by a two-thirds affirmative vote.