

INDEX

Articles of Incorporation 143
 Updating the Bylaws 144
 Timeline Summary for Bylaws Approval..... 144
 Instructions for Bylaws Template..... 145
 Bylaws & Amendments Approval Form..... 146
 Standing Rules 147

ARTICLES OF INCORPORATION

Louisiana law requires that all nonprofits register with the Louisiana Secretary of State’s office. There is a \$75 initial fee to file Articles of Incorporation with the Louisiana Secretary of State at GeauxBiz.com.

The PTA must file the Annual Report updating its officers yearly. Visit Louisiana Secretary of State at GeauxBiz.com to renew, set up annual email reminders, update the officers, and pay a \$10 renewal fee plus a \$5 credit card processing fee if a check is not used. The Articles of Incorporation are kept permanently on file and are part of the annual Active Affiliation Report that is submitted to LAPTA. See LouisianaPTA.org/affiliation.

If you do not have the previous login, create a new login. Record the new login on the Password Summary file. After logging into geauxbiz.com under “Quick Links,” select “File Annual Report.” Or click “Get Started” button. Select “File an amendment, such as an annual report, with the Louisiana Secretary of State.” Follow the steps to update officer data. **If you need the NAICS number, use 813410 by selecting “Other (81), Civic & Social Organizations (813410).**

Search the Secretary of State’s website for the PTA’s current filings [here](#).



COMMERCIAL DIVISION
 225.925.4704
 Fax Numbers
 225.932.5317 (Admin. Services)
 225.932.5314 (Corporations)
 225.932.5318 (UCC)

Name	Type	City	Status
LOUISIANA PARENT-TEACHER ASSOCIATION	Non-Profit Corporation	MANDEVILLE	Active

Previous Names

Business: LOUISIANA PARENT-TEACHER ASSOCIATION
Charter Number: 00702580N
Registration Date: 5/9/1930
Domicile Address
 1131 NORTH CAUSEWAY BLVD
 SUITE 306
 MANDEVILLE, LA 70471
Mailing Address
 P O BOX 4420
 COVINGTON, LA 70434

Status
Status: Active
Annual Report Status: In Good Standing
File Date: 5/9/1930
Last Report Filed: 4/21/2022
Type: Non-Profit Corporation

Registered Agent(s)

Agent:	KAYLA P
Address 1:	1131 N CAUSEWAY BL
Address 2:	SUITE 306
City, State, Zip:	MANDEVILLE, LA 70471
Appointment Date:	8/19/2021

Officer(s) Additional Officers: No

Officer:	KAYLA PAGEL
Title:	President
Address 1:	1131 N CAUSEWAY BLVD
Address 2:	SUITE 306
City, State, Zip:	MANDEVILLE, LA 70471

Officer:	BETH MAILLHO
Title:	Secretary/Treasurer
Address 1:	1131 N. CAUSEWAY BLVD
Address 2:	SUITE 306
City, State, Zip:	MANDEVILLE, LA 70471

Amendments on File (4)

Description	Date
Amendment	12/3/1971
Revoked	8/18/1998
Reinstatement	5/23/2003
Appointing, Change, or Resign of Officer	6/26/2017